

OFFICE USE ONLY

## 2011 APPLICATION FOR ADMISSION

For more efficient processing of your admission application we recommend that you apply online at [www.cbu.ca/admissions](http://www.cbu.ca/admissions). All information requested must be filled in completely and accurately with the exception of those items noted as 'optional.' Failure to do so may delay or prevent processing of an application.

### START DATE APPLIED FOR:

YEAR:     SEMESTER:  Fall (September)  Winter (January)  Summer (May)

Please check here if you are applying for Distance Education

### STUDENT STATUS Please choose one only

- First Year Student - Direct from high school
- First Year Student - Previous high school graduate with no post-secondary studies
- Transfer Student - Completed some post-secondary studies
- Returning Student - Former student ID number if known:
- Mature Student - Non-traditional
- Visiting/Letter of Permission Student (please have your home institution supply a letter of permission)
- Exchange Student (Please specify home institution) \_\_\_\_\_
- Other (Please Specify) \_\_\_\_\_

### PERSONAL INFORMATION

FULL LEGAL NAME Include your full legal name as it appears on your official identification documents, for example your birth certificate or passport

Mr.  Ms  Mrs.  Other (Please Specify): \_\_\_\_\_

Last Name (Surname/Family Name)

Previous Surname (if applicable)

First Name

Middle Name(s)

Preferred Name

DATE OF BIRTH

#### GENDER

Male  Female  Other

#### MARITAL STATUS

Single  Married  Other

SOCIAL INSURANCE NUMBER:  -  -

**Optional** - SIN required for processing awards and bursaries and to access online student accounts

#### MOTHER TONGUE

English  French  Mi'kmaq  Other (Please Specify) \_\_\_\_\_

## CONTACT INFORMATION

### PERMANENT HOME ADDRESS (PLEASE PRINT)

Street Address

Apt/PO Box Number

City/Town/County

Province/State

Postal Code

Country

Telephone

Cell Phone

Fax

Email

CURRENT MAILING ADDRESS  SAME AS ABOVE, OR UNTIL

Y	Y	Y	Y	M	M	D	D
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Street Address

Apt/PO Box Number

City/Town/County

Province/State

Postal Code

Country

## CITIZENSHIP STATUS

- Canadian Citizen - If Canadian skip to **Previous Education** section on page 3
- Permanent Resident - Landed Immigrant (**copy of Landing Document must be submitted**)
- Study Permit - International Student
- Other \_\_\_\_\_

If you are not a Canadian Citizen and you are residing in Canada, indicate your date of entry into Canada

Y	Y	Y	Y	M	M	D	D
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Country of citizenship: \_\_\_\_\_

If you have employed an **educational agent** in preparing this application please indicate:

Agent No. (if applicable)

Agent Name

Telephone

Cell Phone

Fax

Agent's Mailing Address

Agent's Email Address

- Please check here if correspondence should be addressed to Agent. All correspondence after an offer of admission has been made will be directed to the student's mailing address.

## LANGUAGE SKILLS - CHECK ALL THAT APPLY

Please see our English language proficiency policy at [www.cbu.ca/admissions/english-language-training](http://www.cbu.ca/admissions/english-language-training)

- First Language (If other than English) \_\_\_\_\_
- The language of instruction throughout my education was English
- I have completed at least 30 credits of post-secondary study in English
- I have taken an English language proficiency test (official marks required from test company)
  - CanTest  IELTS  MELAB  TOEFL  Other \_\_\_\_\_
- I will be taking an English language proficiency test on 

Y	Y	Y	Y	M	M	D	D
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- I will be studying English prior to academic studies at CBU and seek a conditional admission.

At what institution will you be studying English? \_\_\_\_\_

## PREVIOUS EDUCATION

### CURRENTLY ARE YOU ATTENDING:

- High School       College       University  
 Other secondary school       No educational institution

### SECONDARY STUDY (HIGH SCHOOL)

▶ Last High School Attended \_\_\_\_\_ City/Town/County \_\_\_\_\_

Province/State \_\_\_\_\_ Country \_\_\_\_\_ Years Attended (eg. 2008 - 2011) \_\_\_\_\_

Graduation Date (Expected date if currently in high school) 

Y	Y	Y	Y	M	M
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Is your school semestered?       Yes       No

Please indicate if you will or have written International Baccalaureate or Advanced Placement (College Board) examinations for

- IB Diploma       IB Certificate(s)       AP (College Board)

Are you applying as a non-traditional (Mature) student?       Yes       No

A non-traditional student is a person who:

- has completed at least grade 10,
- has been out of high school for at least two years, and
- is at least 20 years old

If yes, last year attended high school 

Y	Y	Y	Y
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 Highest grade successfully completed: \_\_\_\_\_

### POST-SECONDARY STUDY

If you have attended any post-secondary institutions other than CBU please arrange to have official transcripts from each institution forwarded directly to the CBU Admissions Office. Failure to disclose all post-secondary institutions attended may result in dismissal.

▶ College/University 1 \_\_\_\_\_

City/Town \_\_\_\_\_ Province/State \_\_\_\_\_ Country \_\_\_\_\_ Years Attended \_\_\_\_\_

▶ College/University 2 \_\_\_\_\_

City/Town \_\_\_\_\_ Province/State \_\_\_\_\_ Country \_\_\_\_\_ Years Attended \_\_\_\_\_

**NOTE:** If you plan to seek transfer credits or prior learning assessment credits, you must fill out the appropriate application form and pay the assessment fee. Forms are available at the Student Service Centre and on the Cape Breton University website at [www.cbu.ca/admissions](http://www.cbu.ca/admissions). CBU does not guarantee that transfer credit or prior learning assessment applications submitted after August 1st can be processed by September registration.

Have you previously applied to:       CBU or UCCB       College of Cape Breton  
   Xavier Junior College       N.S. Eastern Institute of Technology

Were you accepted?       Yes       No      If Yes, did you attend?       Yes       No

If yes, years attended \_\_\_\_\_ Former ID No. (if known) \_\_\_\_\_

Have you ever been required to withdraw from any post-secondary institution, including CBU?       Yes       No

If yes, state name of institution \_\_\_\_\_ Year required to withdraw 

Y	Y	Y	Y
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How did you hear about CBU \_\_\_\_\_

**PROGRAM OF STUDY (CHECK ONE ONLY)**

Please see our Academic Calendar at [www.cbu.ca/academic-calendar](http://www.cbu.ca/academic-calendar) for program details and admission requirements

**GRADUATE PROGRAMS (PREVIOUS DEGREE REQUIRED)**

- MBA(CED) PLEASE USE MBA APPLICATION FORM AVAILABLE AT [WWW.CBU.CA/ADMISSIONS](http://WWW.CBU.CA/ADMISSIONS)

**EDUCATION PROGRAMS (PREVIOUS DEGREE REQUIRED)**

- Bachelor of Education (BEd) **NOTE:** APPLICATION REQUIRES ADDITIONAL MATERIAL. SEE [WWW.CBU.CA/ADMISSIONS](http://WWW.CBU.CA/ADMISSIONS) FOR DETAILS. DEADLINE IS JANUARY 10 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING EDUCATIONAL TRANSCRIPTS) FOR FOLLOWING MAY START DATE.
- Diploma in Education (Curriculum)
- Diploma in Education (Counseling)
- Diploma in Educational Technology
- Certificate in Educational Studies (Arts Education)

**UNDERGRADUATE DEGREE PROGRAMS**

- Bachelor of Arts (BA)
  - General (3 YEARS), or  Major/Honours (4 YEARS)
- Bachelor of Arts Community Studies (BACS)
  - General (3 YEARS), or  Major/Honours (4 YEARS)
- Bachelor of Business Administration (BBA)
- Bachelor of Arts Community Studies/Bachelor of Business Administration (BACS/BBA)
- Bachelor of Hospitality-Tourism Management (BHTM)
- Bachelor of Science (BSc)
  - General (3 YEARS), or  Major/Honours (4 YEARS)
- Bachelor of Science Community Studies (BScCS)
- Bachelor of Science Nursing (BScN) **NOTE:** DEADLINE IS FEBRUARY 28 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING ALL TRANSCRIPTS) FOR FOLLOWING SEPTEMBER START DATE.
- Bachelor of Health Sciences (PUBLIC HEALTH) (BHSC) INDICATE PROGRAM FORMAT APPLIED FOR:
  - 4-year program option
  - 2-year program option (REQUIRES RELATED DIPLOMA/DEGREE & TRANSFER CREDIT ASSESSMENT APPLICATION)
  - 1-year in-career program option (MUST CURRENTLY HOLD CPHI(C) CREDENTIAL)
- Bachelor of Engineering Technology (BET) PLEASE INDICATE PROGRAM OPTION:
  - Electronics & Controls  3-year program option
    - 1- year program option (REQUIRES RELATED DIPLOMA)
  - Environmental Studies  3-year program option
    - 1-year program option (REQUIRES RELATED DIPLOMA)
  - Manufacturing  1-year program option (REQUIRES RELATED DIPLOMA, PROGRAM ONLY AVAILABLE BY DISTANCE)
  - Petroleum  3-year program option
    - 1-year program option (REQUIRES RELATED DIPLOMA)
- Bachelor of Technology (EMERGENCY MANAGEMENT) (BTEC) (PREVIOUS DEGREE/DIPLOMA REQUIRED)

► **INTENDED CONCENTRATION/MAJOR IF KNOWN** \_\_\_\_\_

**DEGREE TRANSFER PROGRAMS**

- Bachelor of Science - Human Nutrition (BSc) (2 YR. TRANSFER)
- Bachelor of Engineering (BEng) (2 YR. TRANSFER)
- Bachelor of Computer Science (BCS) (1 YR. TRANSFER)

**ACCESS PROGRAMS**

- Elmitex (access for Aboriginal students)
- Mi'kmaq Science Advantage

**DIPLOMA PROGRAMS**

- Public Administration & Management

**CERTIFICATE PROGRAMS**

- Canadian Institute of Management
- Heritage Studies
- Ethnomusicology
- Professional Development
- Public Administration
- Social Research
- Theatre Arts

**OTHER PROGRAMS**

- No Specific Program (INCLUDES VISITING AND EXCHANGE STUDENTS)
- Audit Courses
- Other (PLEASE SPECIFY) \_\_\_\_\_

## ON-CAMPUS RESIDENCE ACCOMMODATIONS

If you plan to seek on-campus residence accommodations you must submit a residence application which is available in the Student Service Centre or at [www.cbu.ca/admissions](http://www.cbu.ca/admissions). For more information on meal and housing options please visit [www.cbu.ca/housing-dining](http://www.cbu.ca/housing-dining).

## SELF IDENTIFICATION (OPTIONAL)

THIS IS FOR IDENTIFICATION PURPOSES ONLY AND WILL NOT BE USED FOR DETERMINING ELIGIBILITY FOR ADMISSION TO UNIVERSITY.

An aboriginal person is a North American Indian or a member of a First Nation, a Métis, or an Inuit. North American Indians or members of a First Nation include status, treaty, or registered Indians, as well as non-status and non-status registered Indians.

Are you an aboriginal person?  Yes  No

If yes, please specify:  North American Indian/First Nation  Métis  Inuit

Are you a member of another visible minority?  Yes  No

If yes, please specify \_\_\_\_\_

Do you have a permanent disability?  Yes  No

If yes, please specify:  Mobility  Hearing  Vision  Learning  Mental Health  
 Other

Nearest relative who attended CBU \_\_\_\_\_

Relationship \_\_\_\_\_ Approximate year attended

## EMERGENCY CONTACT (OPTIONAL)

▶ \_\_\_\_\_  
Name Relationship

Telephone Cell Email

ADDRESS  SAME AS PERMANENT HOME ADDRESS, OR:

▶ \_\_\_\_\_  
Street Address Apt/PO Box Number

City/Town/County Province/State Postal Code Country

## ADMISSIONS APPLICATION CHECKLIST

**ALL OF THE FOLLOWING BOXES SHOULD BE CHECKED BEFORE SUBMITTING YOUR ADMISSION APPLICATION:**

- Application form is completed and signed.
- Non-refundable application fee is enclosed (\$35 Domestic/\$100 International Student, \$50 for Education programs).
- Transcript of high school grades which must include courses currently registered in if currently completing high school. Final grades are required when they become available. (Ask your guidance counselor to send an official copy to the Admissions Office)
- If transferring from another post-secondary institution, get official transcripts sent from transfer institution (University or College). If seeking transfer credits please submit Transfer Credit Assessment application (available at [www.cbu.ca/admissions](http://www.cbu.ca/admissions)) and assessment fee.
- Official copy of proof of English Language Proficiency Testing Score (if first language is not English or previous education was not delivered in English) must be submitted by the testing organization
- Your application cannot be processed until the application fee and all documentation has been received.

**PERSONAL INTERESTS/ADDITIONAL INFORMATION (OPTIONAL)**

Please use this space to include any additional information on your interests and extracurricular activities:

Please indicate if you would like more information on CBU regarding the items listed below:

- Sports and recreation
- Student clubs and organizations
- Health services
- On-campus employment
- Student loan
- Other: \_\_\_\_\_
- On-campus accommodations
- Services for students with disabilities
- Art
- Volunteer service
- Scholarships and bursaries
- Off-campus accommodations
- Religious services
- Tutoring
- Writing Centre
- Daycare

**ENTRANCE SCHOLARSHIPS/BURSARIES/AWARDS INFORMATION**

Each year Cape Breton University awards a number of Entrance Scholarships to high school students.

- All new students entering directly from high school who apply by **March 1** are automatically considered for entrance scholarships.
- Bursaries are awarded on the basis of financial need. Other criteria may also be used in awarding bursaries.
- As some scholarships and bursaries have special requirements, they must be applied for separately from the application for admission. Applications for these scholarships can be found at [www.cbu.ca/scholarships](http://www.cbu.ca/scholarships).

PLEASE SEND ENTRANCE SCHOLARSHIP AND BURSARY APPLICATIONS TO:  
 THE OFFICE OF VICE PRESIDENT STUDENT SERVICES, AND REGISTRAR  
 CAPE BRETON UNIVERSITY  
 P.O. BOX 5300, 1250 GRAND LAKE ROAD  
 SYDNEY, NOVA SCOTIA  
 CANADA B1P 6L2  
 E-MAIL: [AWARDS@CBU.CA](mailto:AWARDS@CBU.CA)  
 FOR ADDITIONAL INFORMATION PLEASE REFER TO [WWW.CBU.CA/SCHOLARSHIPS](http://WWW.CBU.CA/SCHOLARSHIPS)

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is complete and correct. I understand that if I enroll in a co-operative program, I consent to the release of my academic record to prospective employers.

**APPLICATION FEE PAYMENT**

CANADIAN STUDENTS MUST SUBMIT AN APPLICATION FEE THAT IS NOT REFUNDABLE: FOR EDUCATION PROGRAMS - \$50, AND FOR ALL OTHER PROGRAMS - \$35. THE INTERNATIONAL APPLICATION FEE IS \$100. MAKE CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY.

- ENCLOSED CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY, **OR**
- VISA     MASTERCARD

Cardholder Name (PLEASE PRINT) \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

M	M	Y	Y
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Expiry Date

Student Signature \_\_\_\_\_

Date

