



International Application Form 2008/2009

If you need help completing this form, or there is anything you do not understand please contact the International Centre through one of the following methods:

Telephone: +44(0)20 7565 1246, Fax: +44(0)20 8563 8574, Email: intoff@wlc.ac.uk

This form is available in the following formats: word, plain text, larger print or as a PDF.

Please read the information on the back page of this form before completing.

**Please complete the application form using block capitals and return it to:
International Centre, Gliddon Road, Barons Court, London W14 9BL**

Data number

--	--	--	--	--	--	--	--

(For college use only)

1. COURSE DETAILS Please enter the details of the course you would like to study in the box below:

Course Name	Level	When would you like to start

2. PERSONAL DETAILS (please complete in block capitals)

Mr Mrs Miss

Surname or family name

First name(s)

Date of birth Female Male

Email

Are you in possession of/or have applied for a visa as an overseas student? Yes No

Your address in your home country

Country

Nationality

Home telephone

Mobile

Are you currently in the UK? Yes No

Your address or contact address in the UK (if you are already in the UK)

Postcode

UK telephone

Mobile

7. DO YOU HAVE A DISABILITY/LEARNING DIFFICULTY?

The College welcomes applications from people with special needs, and considers them on the same academic grounds as those from other candidates. It is helpful to know about your disability in advance, so that we can discuss the support you need at the College. The information you provide will be treated confidentially.

Where exceptional or additional learning needs are identified, additional fees will be charged.

1. Do you have any disabilities, learning difficulty or medical condition? Yes No
2. Are you a registered disabled person? Yes No

Where you have a disability or learning difficulty, please tick all the boxes, which are applicable to you:

- | | |
|--|--|
| <input type="checkbox"/> Dyslexia | <input type="checkbox"/> Chronic Illness |
| <input type="checkbox"/> Other Learning Difficulties | <input type="checkbox"/> Mobility Difficulties/Wheelchair User |
| <input type="checkbox"/> Blind/Partially Sighted | <input type="checkbox"/> An unseen special need, e.g. Diabetes, Epilepsy or Asthma |
| <input type="checkbox"/> Deaf/Hearing Impairment | <input type="checkbox"/> Other specific special need(s), please specify: |
| <input type="checkbox"/> Mental Health Difficulties | |
| | |

If you have given us information about a disability or learning difficulty, the College wishes to be able to pass this information on to other appropriate staff in the College, for example, those who will be teaching you.

8. ETHNICITY – The following question is used only to monitor our equal opportunities policy to ensure it is effective. Your co-operation in completing this question is appreciated.

Please use a tick to indicate the ethnic group to which you see yourself belonging.

- | | |
|--|---|
| <input type="checkbox"/> Asian or Asian British - Bangladeshi | <input type="checkbox"/> White – European |
| <input type="checkbox"/> Asian or Asian British - Indian | <input type="checkbox"/> White – Non-European |
| <input type="checkbox"/> Asian or Asian British - Pakistani | <input type="checkbox"/> White – any other mixed background |
| <input type="checkbox"/> Asian or Asian British – any other Asian background | <input type="checkbox"/> Afghan |
| <input type="checkbox"/> Black or Black British - African | <input type="checkbox"/> Arab other |
| <input type="checkbox"/> Black or Black British - Caribbean | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Black or Black British – any other Black background | <input type="checkbox"/> Iranian |
| <input type="checkbox"/> Mixed – White and Asian | <input type="checkbox"/> Iraqi |
| <input type="checkbox"/> Mixed – White and Black African | <input type="checkbox"/> Japanese |
| <input type="checkbox"/> Mixed – White and Black Caribbean | <input type="checkbox"/> Latin/South/Central America |
| <input type="checkbox"/> White British | <input type="checkbox"/> Vietnamese |
| <input type="checkbox"/> White Irish | <input type="checkbox"/> Any other ethnic background |
| | <input type="checkbox"/> Prefer not to disclose |

Your Spoken Language(s):

9. WHAT WE DO WITH THE INFORMATION ON THIS FORM:

We will store your details on our database so that we can contact you about the course you have applied for. We may also use your details to contact you about the College, its news and events.

If you would prefer not to be contacted for this purpose please tick this box.

Please sign:

Date:

PLEASE SEND TO:

International Centre, Gliddon Road, Barons Court, London W14 9BL



ESSENTIAL INFORMATION: PLEASE READ THIS SECTION BEFORE COMPLETING THE APPLICATION FORM

Only the student themselves must complete this form. They must sign the form to declare this.

Once you have decided that Ealing, Hammersmith & West London College offers the course for you in the right learning environment, you can fill out an application form.

INTERNATIONAL STUDENT TUITION FEES - The 2008/2009 academic year tuition fees for students considered overseas (already living in UK or coming from abroad):

English as a Foreign Language: £2,775 per year, **Postgraduate Diploma Courses:** £5,300 per year,

Foundation Degrees/Higher National Diploma Courses: £5,500 per year

Please note: Fees may be subject to change.

WHAT YOU NEED TO KNOW - When we receive your application form, along with copies of the certificates provided, it will be used to consider you for a place on your chosen course. Should you be unsuitable for your chosen course, the International Admissions team will consider you for a more appropriate course. After processing your application form, if you meet the entry requirements of the course we will write to you to offer you a place. We will then request a deposit or full fees.

HOW MUCH IS THE DEPOSIT PAYMENT?

£2,000 (or full tuition fees for courses lasting less than 1 academic year). When we have received your deposit or full fees we will then send you an acceptance letter. You should take this to the British Embassy or High Commission in your country of residence to support your application for entry clearance to the UK.

WHAT DO I NEED TO KNOW ABOUT APPLYING FOR A UK STUDENT VISA?

To enter the UK as a student, you may need entry clearance, which means you must apply for a student visa at the British Embassy or High Commission in your country.

All persons applying for a student visa must produce the following documents to show that they meet the entry requirements:

- a) a valid passport or travel document
- b) a College Certificate of Acceptance letter for a **full-time** course and information from the College
- c) a bank statement showing enough funds to cover the full tuition fees payable at the College and the costs of living in the UK

WHAT IF I FAIL TO GET A VISA?

You will need to consider carefully before applying to the College and if you meet the entry requirements to come to the UK on a (student) visa. If your application for a student visa is unsuccessful, and you wish to apply for a refund you **MUST** submit a refund application form, a copy of the Visa Refusal document given to you by the office which refused your visa and original Certificate of Acceptance from the College. The reasons your visa was refused will be taken into consideration by the College when you apply for a refund. If your visa is refused due to lack of preparation and/or forged documents you will not be eligible for a refund.

HOW MUCH IS A REFUND?

This depends on the application process. Please refer to the offer letter for your specific refund entitlement. £500 of the deposit you paid the College is **non-refundable**.

If you have paid £2,000 as a deposit, and qualify for a refund, only £1,500 will be returned to you.

The College is only able to pay refunds by cheque.

CHECKLIST: HAVE YOU...

- Completed the application form in full?
- Attached copies of your certificates (including any English Language qualifications) to the application form?
- Read and understood the tuition fees and deposit payable?

If you are unsure about your ability to pay the deposit and tuition fees and meet the requirements of a student visa, we advise you not to apply.

After reading the above, please return the form to the address given on the application form.

WHO CAN HELP ME WITH MY QUESTIONS?

1. INTERNATIONAL CENTRE - You can contact us if you have any questions about your application.

Our website also gives information on the application procedure for International Students:

www.wlc.ac.uk/wlc/international

International Centre, Gliddon Road, Barons Court, W14 9BL, London, UK

Telephone: **+44 (0)20 7565 1246**, Fax: **+44 (0)20 8563 8574**, Email: **intoff@wlc.ac.uk**

2. OVERSEAS REPRESENTATIVES - Overseas representatives will help you prepare to come to the UK to study and assist you in further communications with the College. Overseas representatives might charge you for their counselling services. Details of the College's representatives can be found on our website.