



**RICHMOND**  
THE AMERICAN INTERNATIONAL  
**UNIVERSITY**  
IN LONDON

## Application for MA in Art History

**Intended date of entry** (*please specify entry year*) September

### Instruction to candidates

Please ensure that all your details are both current and accurate.

1. Complete this form and enclose the application fee of £50 by credit card, check or bankers draft made payable on a bank in the United Kingdom to the order of Richmond University.
2. Request to have sent official transcripts, or certified original copies of transcripts or other appropriate documentation of all university-level work to date to the Graduate Admissions Office. Transcripts and diplomas must be official documents issued by the awarding institution. All documents in languages other than English must be accompanied by official translations.
3. Send your completed reference forms in sealed envelopes and signed across the seal by the referee. Alternatively, the referee can fax your confidential reference to the fax number below.
4. Include a sample of your recent art history or related academic writing in your application.
5. English proficiency tests are required of all students whose native language is not English or whose primary language of instruction has not been English.
6. Enclose your Professional Statement with your application form and other materials. Send the completed application and the above-mentioned materials to:

**Graduate Admissions Office, Richmond The American International University in London, Queens Road, Richmond-upon-Thames TW10 6JP, England. Tel: +44 (0)20 8332 8200 Fax: +44 (0)20 8332 1596. E-mail: [ma@richmond.ac.uk](mailto:ma@richmond.ac.uk)**

**A copy of this form and the reference form can be found at [www.richmond.ac.uk](http://www.richmond.ac.uk)**







## Referees

Please send the enclosed Confidential Reference forms to two academic referees.

Please list your references below.

### Referee 1

Name	Position	Organization
Address		
Telephone (inc country and city codes)	Fax	
Email		

### Referee 2

Name	Position	Organization
Address		
Telephone (inc country and city codes)	Fax	
Email		

## ADDITIONAL INFORMATION

**I wish to apply for a Richmond Scholarship.**

Richmond scholarships are competitive and only cover part of tuition and fees. Scholarship notification is made by April 1 annually. Only students admitted will be considered.

**I wish to receive information on Grad Plus & Stafford Loans** (US citizens or those with US-sponsor only).

Note: Housing information will be sent to accepted students.

### Billing information

I will be:

Privately funded <input type="checkbox"/>	Grant-aided or on full scholarship <input type="checkbox"/>
Company-sponsored student <input type="checkbox"/>	Other <input type="checkbox"/>

If sponsored or scholarship recipient, please give name and address of sponsor

--	--	--

Billing address	City	
State/Province	Postal code	Country
Telephone (inc country and city codes)	Fax	
Email		

## APPLICATION CHECKLIST

- Complete this form and enclose £50 for the application fee by bankers draft, credit card or check drawn on a UK bank account and made payable to Richmond University
- Enclose your signed and dated Professional Statement and sample of art history/academic writing with your Application Form
- Make sure you have signed the Application Form
- Send official transcripts or certified original copies of all secondary school and post-secondary work to date to the Admissions Office.  
*All documents in languages other than English must be accompanied by official translations.*
- Include standardized test results, such as GRE, TOEFL or IELTS scores (not required)
- Send your completed confidential reference forms in an envelope sealed and signed by the referees. Alternatively, the referee can send the reference directly to the graduate admissions office.
- Keep a copy of your application form and any documents that you send to the university
- Return your completed application to the appropriate Admissions Office

Signature:

Date: